No.129/SLNA 02/2017   Commissionerate of Rural Development
                                   Swaraj Bhavan, Thiruvananthapuram
                                   Dated. 28.03.2019

CIRCULAR

Sub :- PMKSY (WDC)–Maintenance of Registers in connection with implementation
        of projects – instruction issued – reg

Ref:-   Lr. No. 667/SLNA2/2013/CRD dated 16.7.2013.

Government of India have sanctioned 83 projects in 62 Blocks under PMKSY-WDC. As per the Government of India direction, a well maintained institutional structure was set up at SLNA, WCDC and PIA level. During the course of time, due to the paucity of funds institutional structure is considerably reduced. As per Letter no. 667/SLNA2/2013/CRD dated 16.7.2013 directions were issued to WCDCs/PIAs regarding the maintenance of Register in connection with the implementation of projects. These registers are to be kept update in view of the ensuing Evaluation Studies, Impact Assessment Studies and Audit of Accounts by various Government Agencies. Therefore it is requested to ensure that the registers are maintained and updated properly.

In the context, the following instructions are issued

1. The asset register maintained at WCDC/PIA level must be updated. (The details to be collected is given in the guidelines for exit protocol. Geo coordinates is mandatory for all the assets.) A copy of the final asset register (Completed projects) should be submitted to SLNA. Need to submit soft copy only.

2. Technical Experts at WCDC should ensure the preparation of asset register at WC level and compilation at PIA level and keeping the soft copies at WCDC and submission of copy to SLNA.

3. In the case of completed projects (Batch II) also asset register should be updated and Technical Expert, WCDC is entrusted for the same.

4. In districts where the service of Technical Experts at WCDC will cease due to completion of projects, Project Directors should ensure the updation of asset

register for the completed projects and its availability at WCDC & SLNA, before relieving them.

5. In districts were Technical Expert at WCDC are not present, responsibility of keeping updation of registers is entrusted with the WDT Engineer of the concerned project.

6. The financial and physical data received from districts are not consistent. It varies from time to time. Hence it is directed to make sure that the correct data is furnished and once the data is furnished it don't have to be changed.

Sd/-
Commissioner & CEO, SLNA, Kerala

Approved for Issue

Administrative Officer, SLNA

To,

All Project Directors,
PAU

The Secretary
Block Panchayath