**MINUTES OF THE MEETING OF ACCOUNTANTS OF WCDCS HELD ON 8/9/2015 IN THE CHAMBER OF JOINT DEVELOPMENT COMMISSIONER (IWMP)**

Meeting started at 10.30 am with Sri. K. Shoukathali, JDC (IWMP) & AO, SLNA in the Chair. The JDC had explained the different aspects of the new scheme PMKSY in which IWMP Scheme is included as the watershed component and came into force in the year 2015-16. The chair had also informed that Central Share Rs. 20 Crore released by the DoLR for the year 2015-16 and State Government will release the corresponding share of anotherRs. 20 Crores shortly. Thus we have a total of Rs. 40 Crores is available for implementation. Hence a strategic and time line of action plan is required for speedy implementation and claiming second instalment.

The chair has also informed that consequent of change of scheme ie IWMP to PMKSY (WM), projects under Batch I & II are completed in all respect by the financial year 2016-17 itself. No further extension will be granted by DoLR for completion. If projects are not completed within this period, foreclosure of the projects will be the result hence all are requested to make active steps for achieving the goal. For achieving this, a strategic plan is required and a meticulous review will be conducted from WC level to WCDC level.

The chair had also explained about the new softwares viz. PFMS, PMS, EDPR and software for Capacity Building introduced by GoI under IWMP programme. These are very essential for proper monitoring and evaluation of the programe. Hence, efforts should be made for installing and implementing the same in a time bound manner.

Agenda wise item were reviewed by the chair in detail and the following decisions were taken.

1. **PFMS**
2. In the PFMS system it was observed that transactions in respect of programme fund for 2015-16 were not properly entered in most of the districts at WCDC & PIA levels. Training were already given to WCDC and PIA officials for the month of June 2015 by SLNA, but no efforts were made by them to conduct training at lower level. The chair called for reason for this and warn them seriously and directed to conduct the training immediately and update entries on or before 11.09.2015.
3. In PFMS system, Bank Accounts of Co-operative Banks and non nationalized banks will be closed immediately and open account in nationalized banks.
4. Accountants and DEOs of WCDCs shall adhere to the instructions given by the Resource Person from AG during the training for PFMS implementation.
5. Training Programmes should be arranged for the officials in PIAs, WDT members and watershed committee Secretaries for familiarizing the programme.
6. Kottayam, Alappuzha, Ernakulam, Idukki, Kozhikode and Wayanad districts requested assistants for the training and it is permitted
7. Sri. Mohandas, Head clerk, PAU, Trissur and Sri. Pramod, Accountant , WCDC, Thrissur are authorised as the resource persons for imparting training on PFMS. Therefore their service may be utilized for training and rectification of errors.
8. The Project Director, PAU, Thrissur is permitted to depute the above officials to concerned districts as per their request.
9. **Current Liability and requirement of fund**

The current liability and requirement of funds during the year 2015-16 were discussed in detail and the requirement presented by the WCDCs were as given below.

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| Sl. No. | District | Amount (Rs. in Crore) |
|  | Thiruvananthapuram | 0.60 |
|  | Kollam | 0.95 |
|  | Alappuzha | 1.28 |
|  | Pathanamthitta | 0.93 |
|  | Idukki | 1.25 |
|  | Kottayam | 0.67 |
|  | Ernakulam | 1.14 |
|  | Thrissur | 0.73 |
|  | Palakkad | 5.5 |
|  | Malappuram | 1.72 |
|  | Kozhikkode | 0.90 |
|  | Wayanad | 0.70 |
|  | Kannur | 1.10 |
|  | Kasargod | 1.419 |

1. The WCDCs shall submit their requirement for funds with authorized signature to SLNA before 15/9/2015.
2. The funds released should be expended for settling pending claims within two weeks from the release order.
3. The unspent balances available with watershed committees more than 25,000/- should be expended or withdrawn immediately
4. **General Decisions**
5. Entries made in PFMS and MIS should be tallied from 1/4/2015.
6. Mismatch of Bank Balance in PFMS shall be reported to SLNA and SLNA will take up the matter with GoI.
7. The WCDCs shall prepare and submit the Revised Strategic Plan for Batch I and II projects by 14/9/2015.
8. The ADC (Gl) shall give preference for IWMP Blocks while filling up the post of Village Extension Officers so as to ensure that there is no vacancy of watershed committee secretaries.
9. The Staff Strength of WDT may be reduced by avoiding under utilized WDT members. The WDT member may be deployed to assist the Watershed Committee Secretaries.
10. Audit Reports (Programme Fund and Institutional Grant) shall be completed and submitted to SLNA on or before Sept. 30, 2015.
11. Institutional Expenditures can be met from 10% Administrative Cost, till the receipt of Institutional Funds.

The meeting ended on 5.00 pm.

sd/-

Joint Development Commissioner